

## Scenic Art Plan

Scenic Designers for non-mainstage productions need to schedule a meeting with Paint Shop personnel to review their scenic art plan, regardless of complexity of treatment. Prior to the due date, please email the Scenic Charge Artist Leslie Delavan ( [leslie-delavan@uiowa.edu](mailto:leslie-delavan@uiowa.edu)) to schedule a meeting the week that your scenic art plan is due. If unavailable, the scenic charge will advise a meeting with Paint Shop Research Assistants Josh Christoffersen ( [joshua-christoffersen@uiowa.edu](mailto:joshua-christoffersen@uiowa.edu)) or Melissa Gilbert ( [melissa-gilbert@uiowa.edu](mailto:melissa-gilbert@uiowa.edu)).

Please plan to provide a copy of your groundplan, as well as any paint elevations and research materials you are using. Note the tools and materials that you would like to use and the schedule that you are hoping to keep, and Paint Shop staff will let you know what materials are currently available as well as space within the shop. Safety procedures will be reviewed, and an additional 20-30 minutes of reviewing the MSDS will grant you permission to sign out a special tool or quart of paint that would not normally be available.

Dream big! Plan for your ideal paint treatment, and we can work together to find a way to realize an acceptable version of your paint treatment with the materials on hand or that you are able to purchase. Note that any paints that will be purchased should be reviewed at this meeting, as a safety data sheet is required for all chemicals that are housed in the Paint Shop and paint is, indeed, a chemical. Donated materials are also subject to this regulation, which may prohibit their use if safety data sheets are not available.

The Team Leader or Stage Manager should be informed that the meeting has taken place. If there are any issues yet to be resolved after this meeting, they should be brought to your show's production meeting on Friday morning.

Please remember!

- You must be tool qualified to work in the Paint Shop.
- Never work alone. Violation of this rule will result in a ban from the paint and scene shops until strike.
- Safety protocols must be followed such as appropriate PPE use and ladder safety.
- All scenery needs to pass fire safety tests.
- Do not move any scenery other than your own.
- Please leave the space as clean as you found it.
- Have fun!