Delivery Tools

This page contains information related to adding and editing Delivery Tools in Offering Planner. A Delivery Tool is the program that will be utilized for on-line/web based Delivery Modes.

- A section can have multiple Delivery Tools.
- Delivery Tools replicate from like session to like session.
- There is no default Delivery Tool.

## Delivery Tool Terminology

<table>
<thead>
<tr>
<th>Delivery Tools Type</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>AEA Polycom Network</td>
<td>Used with the Video Conference Delivery Mode.</td>
</tr>
<tr>
<td>Adobe Connect</td>
<td>Used with the Virtual Classroom / Web Delivery Modes.</td>
</tr>
<tr>
<td>Collaborate</td>
<td>Used with the Virtual Classroom / Web Delivery Modes.</td>
</tr>
<tr>
<td>ICON</td>
<td>Used with the Iowa Communication Network Mode.</td>
</tr>
<tr>
<td>Podcast</td>
<td></td>
</tr>
</tbody>
</table>

### How to add a Delivery Tool:

Click for printable version.
Offerings Planner – Delivery Tools

This is how to edit Delivery Tools from the Summary screen in MAUI.

1) After searching for a course (see Course Offerings – Searching for a course), click view link for the desired section.

2) This link goes to the Summary screen for the selected section. Select Delivery Tools from the drop down list, OR click Delivery Tools.
Offerings Planner – Delivery Tools (cont.)

3) Click Create new delivery tool link.

4) Select desired Delivery Tool from the list.
5) Click Save.

You will receive the following message, and the added Delivery Tool will display.